

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Friday, October 14, 2011 at 2:00 p.m.

Palm Springs Cemetery District, 31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of September 8, 2011 Regular Meeting Minutes

b. Approval of September Expenditures

General Fund		\$ 72,892.68
Reimburse Voucher 1315	\$ 20,435.13	
Reimburse Voucher 1316	\$ 49,022.28	
Accumulative Capital Outlay		\$ 11,165.62
Reimburse Voucher 1317	\$ 1,725.00	
Reimburse Voucher 1318	\$ 1,980.80	

Total September 30, 2011 Expenditures Checks & Visa/Debit Card 17850 -17907 & 5950-5951/Direct Deposits (Payroll)	\$ 84,058.30
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c. Financial Reports as of September 30, 2011 (F-1 thru F-16)

6. ADMINISTRATIVE CALENDAR

- a. Elizabeth Versace, The Grant Factory – Grant Writer
- b. Lund & Guttry CPA's – Annual Audit Report
- c. Neal Wilson, N & N Financial – General Overview of District Investments 3rd Quarter 2011
- d. Review for Discussion and Approval – Proposals for Asbestos, Lead & Mold Testing
- e. PSCD New Office Building/Public Restrooms Update
- f. New Tile Selection for Memorial Terrace Fountain Back Wall at DMP
- g. Review for Discussion and Approval – Trustee Annual Year-End Meeting Luncheon
- h. Strategic Planning Study Session January 8, 2010 - Report from Eldon Baber, Facilitator

7. LEGISLATIVE CALENDAR

- a. Resolution 7-2011, Transfer Interment Rights & Cost from PN to ACO & GF

8. PUBLIC HEARING CALENDAR - None

9. REPORTS

- a. Trustees
- b. Manager

10. FUTURE AGENDA ITEMS

- a. Discussion in 2012/2013 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs

11. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Public Employee Performance Evaluation Pursuant to Government Code Section 54947(b)
Title: District Manager

12. CLOSED SESSION ANNOUNCEMENTS

13. ADJOURNMENT

THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., Tuesday, October 11, 2011